

MINUTES OF A REGULAR MEETING OF THE SINCLAIR TOWN COUNCIL OF THE TOWN OF SINCLAIR, WYOMING, HELD AT 5:30 P.M. ON THURSDAY, DECEMBER 4, 2025, IN THE COUNCIL CHAMBERS OF THE SINCLAIR TOWN OFFICE BUILDING.

COUNCIL MEMBERS' PRESENT: Mayor Cullen Meeks, Councilmember Brennan Dunlap, Councilmember Nancy Sanders, with Councilmember Michelle Serres, and Councilmember David Robinson being excused.

TOWN EMPLOYEES PRESENT: Clerk/Treasurer Becky Slater, Maintenance Worker Corey Davis, Museum Worker Rachael Barnhart, Police Chief Jeff Sanders, Community Events Director Monte Thayer, Interim Fire Chief Levi Bezold and Town Attorney Mike Roberts.

PLEDGE OF ALLEGIANCE: Mayor Meeks led everyone in the pledge of allegiance.

APPROVAL OF MINUTES: Councilmember Dunlap made a motion to approve November 20, 2025, Council Minutes. Seconded by Councilmember Sanders, the motion passed unanimously with Mayor Meeks voting.

APPROVAL OF THE AGENDA: Councilmember Sanders made a motion to approve tonight's agenda. Seconded by Councilmember Dunlap, the motion passed unanimously with Mayor Meeks voting.

MUSEUM: Museum Worker Rachael Barnhart told the council that she would like to thank Maintenance Supervisor Chris Haldorson and Maintenance Worker Corey Davis for putting the carpet in the room the back door. Barnhart also thanked Davis for putting in the two door sweeps, on the front door and emergency exit. Barnhart told the council that she is working on some advertising in Rawlins for the museum. Barnhart shared with the council that she will be working in the basement to clean and organize.

FIRE DEPARTMENT: Fire Chief Levi Bezold told the council that next Wednesday, December 10, 2025, that Engine 2 and four firefighters will be in the Rawlins parade. Mayor Meeks asked if the door was installed and how it looked. Bezold told the council that the door was installed and it looked good. Bezold told the council that the lights in the new fire building were bright and the heater worked well.

MUNICIPAL JUDGE: Councilmember Dunlap made a motion to approve the Judges Report for November 2025 in the amount of \$184.00. Seconded by Councilmember Sanders, the motion passed unanimously, with Mayor Meeks voting.

STREETS & PARKS DEPARTMENT: Maintenance Worker Corey Davis told the council that the sander on the plow truck was not working properly, and they were trying to get some answers on how to get it fixed as the auger does not stop spinning.

TOWN BUILDINGS: Davis shared with the council the picture of the new sign for the Community Hall, and that it will be hung up next week. Davis told the council that the pictures for the welcome sign were sent to Encampment and hopefully that sign will be made soon.

**POLICE DEPARTMENT:** Police Chief Jeff Sanders shared with the council that he found a place to get refurbished MDT with a 3-year warranty for a lot cheaper than new ones. Sanders told the council that he would have to drive the trucks to Denver, Colorado to get the new mounts installed. Sanders told the council that he will be taking a class for Spanish a 2<sup>nd</sup> language for law enforcement. Sanders shared with the council that HF Sinclair will be donating \$200.00 for the shop with the cop on December 17, 2025.

**RECREATION/EVENTS DEPARTMENT:** Community Events Director Monte Thayer told the council that the Light the Night and the craft fair went well. Thayer thanked the fire department, Haldorson, and Davis for helping with the event.

Thayer shared with the council the upcoming events, the Christmas Parade and decorations tour on December 10, 2025, the Town employees Christmas party on December 12, 2025, the Town residents Christmas party on December 13, 2025, the free Christmas movie "Home Alone" on December 15, 2025, the Sinclair Christmas Present and Food delivery on December 17, 2025, and December 31, 2025, the Youth field trip to Cheyenne Frontier Jump.

Thayer told the council that the carpet will be installed in his office and the tea-room by Haldorson, and Davis December 22, 2025, through December 24, 2025. Thayer told the council that he would get a handicap sticker for the new shuttle bus. Thayer stated to the council that the shuttle bus is supposed to arrive on December 6, 2025, between 8:00am and Noon.

**FINANCIAL DEPARTMENT:** Clerk/Treasurer Becky Slater told the council that next week, Thursday, December 11, 2025, and Friday, December 12, 2025, she would be setting up for the employee Christmas party, and she would have Barnhart helper with the set up. Slater told the council that the new booster was installed in the council chambers to help boost the Wi-Fi.

**BILLS:** Councilmember Sanders made a motion to pay the bills. Seconded by Councilmember Dunlap, the motion passed unanimously, with Mayor Meeks voting

Councilmember Dunlap made a motion to adjourn the meeting at 5:59 p.m. Seconded by Councilmember Sanders, the motion passed unanimously, with Mayor Meeks voting. Mayor Meeks adjourned the meeting at 5:59 p.m.

The next regularly scheduled council meeting will be on December 18, 2025, at 5:30 p.m. in the Council Chambers of the Town Hall building.

The Council Meetings are recorded sessions available for public view at the Townhall office.

Cullen Meeks, Mayor  
TOWN OF SINCLAIR

ATTEST: CLERK/TREASURER